

County Sligo Youth Theatre

Director

Job Description

- Title:** Director, County Sligo Youth Theatre
- Responsible for:** County Sligo Youth Theatre's Annual Arts Programme
- Responsible to:** Board of County Sligo Youth Theatre

Duties

- Facilitate a programme of year-round drama/theatre workshops.
- Produce at least one Sligo Youth Theatre productions per annum plus a number of smaller productions.
- Co-ordinate and manage all activities relating to Sligo Youth Theatre.
- Develop policies and procedures in areas relevant to the youth theatre and maintain correct procedures according to current Child Protection legislation.
- Support the board in identifying, applying for and securing funding (grants & sponsorship).
- Develop appropriate working relationship with main funders, Sligo County Council and the Arts Council of Ireland (via Sligo Arts Service) and other identified funders/agencies.
- Develop appropriate working relationship with other youth theatres based in the North West.
- Identify and respond to training/professional development needs of facilitators & leaders.
- Co-ordinate visits for youth theatre members to go see professional theatre and partake, where appropriate, in post-show talks / pre-show workshops.
- Liaise with the Youth Theatre Officer of NAYD National Association for Youth Drama.
- Contribute to and develop local, national and regional networking and partnership projects.
- Represent Sligo Youth Theatre on relevant external bodies/working groups.
- Day to day responsibility for upkeep of SYT premises

Requirements of the Post

Sligo Youth Theatre is seeking a candidate who possesses the following attributes:

Essential:

- Passion for and commitment to youth arts, in particular theatre, and the ability to share this with others.
- Knowledge of and literate in theatre/drama/youth arts.
- A minimum of three years' work experience in theatre/drama/youth arts.
- Demonstrated competency in designing, delivering and leading youth theatre workshops and programmes.
- Adherence to the *Child Protection Policy* of SYT.
- Ability to think and act strategically as well as working with day-to-day practicalities.

- Experience, interest and the interpersonal skills to work with diverse groups of people, in particular young people.
- Ability to advocate effectively for youth theatre and youth arts to theatre/arts/education/youth sector.
- Ability to initiate and manage projects.
- Good Time Management Skills
- A willingness to work outside normal office hours.
- A team player, as leader and member.
- Excellent verbal and written communication skills.
- Budget and account management
- Computer literacy
- Experience of preparing and presenting plans, proposals and reports.
- Knowledge and understanding of theatre practice in Ireland.
- Fluency in English

Desirable:

- Third level qualification in drama/theatre/youth arts/youth work or related fields.
- Directorial experience
- A sound understanding of practical issues affecting local/regional youth theatre development in Ireland.
- A sound understanding of broader policy issues which influence the arts in Ireland.
- Experience, interest and the interpersonal skills to work with a variety of voluntary, private and statutory agencies/organisations
- A current driver's licence.

Terms and Conditions:

- The position is being offered on an initial contract for services, for a three years period, with an initial six-month probation period and with an annual renewal based on availability of funding. The director will be employed by SYT CLG.
- A salary of €18,837 will be paid depending on qualifications and experience, based on a 20-hour week with an option for 30 hours in September 2024.
- The post holder will be available to undertake evening and weekend work.
- The post will require a certain amount of travel.
- The post holder shall reside in the district in which their duties are to be performed or within a reasonable distance thereof as determined by the board of Sligo Youth Theatre.
- There is no provision for overtime payment but a time in lieu system will be operated.
- The post holder will be entitled to 13 days annual leave pro rata plus all public holidays (time in lieu may operate here).
- The post holder will report to the Chair of the board of Sligo Youth Theatre.
- The contract may be terminated by either party with one month's notice.

Deadline for receipt of applications is Friday December 22nd 2023.

Interviews will be held in early January

Please forward letter of application and application form to:

The Chairperson
County Sligo Youth Theatre

Lower Quay Street
Sligo
email sligoyt@gmail.com